



Ormeau Woods State High School iPad Purchase Program

In 2025, students will continue to have the opportunity to participate in our school's iPad program. This program will engage our learners with today's technology and assist them in reaching their full potential in all areas of the curriculum.

At Ormeau Woods State High School, students are encouraged to strive for excellence through a personalised learning program that integrates the curriculum and fully encompasses the use of Digital Learning Technologies. Students will have access to their own iPad throughout the course of the day, allowing them to locate information quickly and create products that demonstrate their understanding in all areas of the curriculum. The iPad program allows for personalised, differentiated learning and provides students with multiple opportunities for rich and relevant learning that is engaging and promotes excellence.

The Device

The iPad will complement learning with other ICT devices across the school. An extensive range of content and creative apps are accessible through the school's software management solution.

iPad Purchase Program Bundle

Apple 10th Generation iPad (Silver) 10.9-inch Wi-Fi 64GB

Apple Pencil 1st Generation

STM DUX Plus Case

Screen Protector

Insurance

IT/Administration Support

Participation Cost

The iPad Purchase Program will carry a total cost of \$820.00 including GST. The Program is for 2 years. The cost is invoiced and payable up-front (in full) prior to receiving the iPad.

The cost of \$820 (including GST) is inclusive of the following (approximate costing):

- Device \$528.00
- Apple Pencil \$135.00
- Screen Protector \$ 25.00
- iPad Case \$ 45.00
- Insurance \$ 87.00

Please note: While an iPad (in the Program) is being repaired, a loan device will be available.

At the end of the program, an additional fee of \$5.00 (Private Treaty) is payable to the school. The Private Treaty payment releases the ownership of the iPad from Ormeau Woods State High School to your personal property. When this occurs, the device is restored to factory settings and ownership is transferred to the student.

If the student leaves the school within the program, the Private Treaty is due and payable prior to the ownership being transferred. If the private treaty is not paid upon leaving, the device will be 'disabled' pending finalisation of finances.

It is at this time that the device is restored to factory settings. Please allow time for IT to perform this operation.

During the program and prior to transfer of ownership, the iPad is non-transferrable.

For any questions regarding the device please contact the school IT Department on 07 5540 9222 or email: IT@ormeauwoodsshs.eq.edu.au



Important Notes

- The iPad bundle is only released to the student for use once the iPad invoice is paid in full;
 - New students will receive their iPad bundle upon payment of the \$820 and SRS payment or plan.
 - Current students will receive their iPad bundle upon payment of the \$820 and must have no outstanding invoices.
- The Student Resource Scheme (SRS) must be paid in full by the due date (end of Term 1, Week9 each year) or on an approved payment plan is in place and current. *Please note that software and apps costs are included in the SRS.
- The financial status of the SRS and iPad invoices are checked regularly - if not up to date IT may enable lost mode to lock the device, which can result in the loss of data.
- Should the student leave Ormeau Woods SHS within the Agreement time, the iPad Private Treaty need to be paid in full.
- Within the program, damaged devices are to be repaired through AppleCare at the school - any third-party repairs will void this warranty.

Payment

The iPad Purchase Program is \$820.00 (incl. GST) and will be invoiced upon return of completed agreement paperwork. Payment is required prior to the iPad bundle being issued.

Transfer of Ownership

Within the Program, the iPad remains a school asset, for use by the student. A private treaty payment of \$5 (incl GST) will be invoiced and paid in the final year of the Program, for ownership to be transferred.

Payment methods available:

| Preferred Payment Options | | Other Payment Options | |
|---------------------------|--|-------------------------------|--|
| BPoint | Details pre-populated in link on individual invoices. For Credit Card www.bpoint.com.au/payments/dete Or Phone 1300 631 073 or school 5540 9222 option 3 -using Family CRN & Invoice Number . | Direct Deposit | School's Bank Account Name: Ormeau Woods SHS General Account BSB Number: 064-401 Account Number: 1054 6150 Reference: Student Name or ID# & Activity Code |
| Qkr! App | Download payment app to your phone to pay at any time. | Finance Window | At the back of the Executive Services building Monday, Wednesday, Friday 8am - 11am Credit Card / EFTPOS |

For any finance questions regarding the iPad Purchase Program can be directed to: [school finance on 07 5540 9222 or email: finance@ormeauwoodsshs.eq.edu.au](mailto:finance@ormeauwoodsshs.eq.edu.au)



Terms and Conditions

1. Principles

1.1 In accordance with the Education (General Provisions) Act 2006, the cost of providing instruction, administration and facilities for education of students enrolled at State schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.

1.2 The School operates an iPad Program that enables a Parent/Guardian to enter into an agreement with the School and provides for the use by the student of iPad for a specified participation fee.

2. Benefits of the scheme

2.1 The purpose of the scheme is to provide the Parent/Guardian with a cost-effective alternative to purchasing an iPad, through providing access to departmental-owned iPads purchased at reduced prices through the school's bulk purchasing practices. Such provision is an education service that is not met by the State under s.50 (2) of the Education General Provisions Act 2006.

2.2 Provided the Parent/Guardian agrees to opt-in to this arrangement, they will be given the right to buy the iPad when disposal occurs at the end of the agreement for a residual fee and the GST payable. This is called a Private Treaty as described in State Purchasing Policy and the Department of Education and Training's Procurement Instructions.

2.3 The scheme also ensures that students have an iPad for their education that can be safely connected to the Departmental network and saves the Parent/Guardian time and money in sourcing the prescribed materials elsewhere.

2.4 The iPad Program is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the operation of the scheme.

3. Parties involved

3.1 This Agreement is between the State of Queensland acting through the Department of Education and Training in particular via Ormeau Woods State High School (hereafter called "the school") and the Parent/Guardian in relation to provision of the iPad to the student attending the school. The student has been accepted into the School iPad Program for the remainder of the agreement.

3.2 In exchange for the Parent/Guardian complying with this Agreement, the iPad Program provides the Student with iPad for educational use at school.

3.3 The equipment is provided to the Student and remains the property of the School until the end of the arrangement when the Private Treaty arrangement is concluded (after a period of 2 years).

3.4 This Agreement outlines the roles and responsibilities in relation to the iPad Program and the terms and conditions which binds the parties during the term of the provision of the equipment.

4. Equipment provided

4.1 The equipment, subject of this Agreement, consists of an iPad, charger, and protective cover. These items are referred to through this Agreement collectively as the "iPad".

4.2 Each iPad will be:

- Able to be connected to the Education Queensland Network and have filtered internet and email
- Able to be used at school for student learning
- Installed with educational apps
- Managed through the school IT support team for all repairs and faults, and will be referred to Apple by the school as required – temporary access to a replacement/spare school-owned device may be provided whilst warranty repairs and claims are carried out. This is subject to availability.

4.3 At the end of the provision period, the iPad will be removed from the school network. At this time the iPads will have all apps removed and be restored to original factory settings.

5. iPad specifications

Brand and model: Apple 10th Generation iPad (64GB, Wifi)

Warranty/ support: AppleCare

AppleCare -Apple offers users the option to continue AppleCare+ on a monthly basis once the standard coverage period ends, but this can only be done if arranged before the two-year expiration date. To continue with monthly payments, parents need to contact Apple support or manage their AppleCare+ plan through their Apple account settings on their devices before the expiration of the initial service term

Other items: Apple Pencil, iPad Case, Screen Protector and Apps

6. Rights and obligations

6.1 The student has the right to use the iPad only in accordance with this Agreement.

6.2 The Parent/guardian must comply with the agreement and ensure that the student complies with the iPad rules for Students in relation to the use of the iPad at school.

7. Period of Participation

7.1 The School agrees to provide the iPad to the Student/Carer once the agreement is signed and the required payment has been made.

7.2 Subject to clauses 7.3 and 9.2, the provision continues until the end of the agreement.

7.3 The provision may be ended earlier, at the Principal's absolute discretion if:

- The student is no longer enrolled with the school;
- The student is excluded from the school;
- The student fails to comply with the iPad Rules for Students, or the School's Student Network/Internet Access Agreement and/or the school's Internet Usage Policy.
- The Parent or Guardian fails to comply with the agreed upon payment schedule, as outlined in the iPad Participant Agreement.

7.4 Should the student leave the school during the iPad program, the remaining cost of the program must be paid by the parents/guardians.

8. Ownership of iPad

8.1 The iPad being provided to the student is new and has not been used before.

8.2 Students will be responsible for the iPad at all times during school hours, including such times as lunch breaks and sport.

8.3 The school may request the return of the iPad for any reason, for example, to upgrade software, inspect hardware or software's operational performance, if there is suspected misuse of the iPad and to verify that it is being used in accordance with this agreement and iPad rules for students.

9. Fees for provision of iPad

9.1 If the parent/guardian and student opt to participate in the iPad program, a fee will be due and payable by the parent/guardian.

9.2 In the event of loss or damage to or caused by the iPad see Clause 13 – Loss or Damage.

9.3 Parents/guardians must adhere to the payment terms. Any changes in personal circumstances that may affect payments should be discussed with the Finance department.



10. Connection to the Internet

10.1 At school, the carriage service and connectivity to the internet is governed by the School's Student Network / Internet Access Agreement and the School's Internet Usage Policy. The School's Responsible Behaviour Plan should be considered when students are accessing the internet.

10.2 The department provides a web filtering system to protect schools from malicious web activity and inappropriate websites. Student's internet browsing on iPads are filtered at school.

10.3 No web filtering system can be 100% effective, and students and/or parents should notify the school as soon as possible if an unsuitable website is accessible when using the iPad, so that the school can take appropriate action.

11. Software and Applications (Apps)

11.1 Only licensed software and apps purchased or authorised by the school can be stored or loaded onto the iPad. All apps will be loaded onto the iPad by the School's IT technicians.

11.2 Should the iPad require repair, the iPad may be returned to default factory settings. If this occurs, the school accepts no responsibility for the loss of any data that occurs during the repair process.

11.3 At the conclusion of the iPad program, all data, apps and programs will be removed from the iPad, and the iPad will be restored to the original manufacturer's settings. It is recommended that important documents, files and photographs are transferred to another device by the student prior to this occurring.

12. Repair and Maintenance

12.1 iPads are managed through the school IT support team. Our technicians will troubleshoot connectivity issues, manage applications (apps) and software updates. Should it be required, our technicians will refer any other repair and maintenance concerns to Apple, in accordance with the Apple service policies.

12.2 Temporary access to replacement/spare 'school-owned' devices may be provided to students for a short period of time whilst warranty repairs are carried out. The device provided to students may not be the same generation as the original device that students have access to, and is subject to availability.

12.3 Should the iPad require repairs, data loss may occur (11.2)

12.4 The School Two Year Warranty is provided by AppleCare.

12.5 Should accidental damage to the device occur whilst in the care of the student, an insurance claim with AppleCare via the school should be accessed for an excess fee, by notifying both IT and Finance departments. This will be invoiced and payable by you before the device is replaced.

13. Loss or Damage

13.1 The iPads provided for student use shall be kept in good condition by the student. The teacher, school administration office and IT department must be notified immediately of the loss or negligent damage to, or caused by any issued item.

13.2 When an issued item is lost or negligently damaged, parents/guardians are responsible for payment for the full (or partial) replacement cost of the item.

13.3 If, after investigation by the school or repairer, it is found that the device has been intentionally damaged or that the student or parent/guardian has been negligent in using or caring for the device, the parent/guardian may be liable to pay full replacement cost of the device.

13.4 It is the obligation of the student to ensure that the iPad is kept in a safe place when it is taken out of the classroom.

13.5 iPads should not be left unattended in student's bags, at before or after school activities and/or at interschool sport.

13.6 The school should be notified immediately if an iPad becomes damaged or is missing.

13.7 If the iPad is stolen outside of the school grounds, the parent/guardian must report this to the Police as soon as possible. The parent/guardian must obtain a QLD Police Crime Number, a copy of the Statutory Declaration and the name of the investigating officer, and provide this information to the school.

14. Consequences

14.1 All iPads provided for use by the program remain the property of the Department until full payment (including private treaty payment) has been made.

14.2 Where an item is not returned, the parent/guardian will be responsible for the full replacement cost of the item.

14.3 Failure to comply with this agreement (including the payment schedule, reporting damage and replacing a broken device) may result in the school ending the agreement, including automatic loss of the iPad or suspension of use or internet connectivity for a period of time.

14.4 Consequences for IT misconduct by students (including cyberbullying, taking inappropriate pictures, accessing or attempting to access inappropriate images and websites) is governed by the Responsible Behaviour Plan for Students. Teachers may refer students to the Principal or Deputy Principal for instances of IT misconduct.

15. Acceptance of agreement

15.1 By completing and signing the iPad Participation Agreement form and making the required payment, the parent/guardian is acknowledging that they have read and understand the terms and conditions of this agreement.

15.2 Pages 5-9 of this document must be provided to the office, prior to invoicing for the program.

Endorsed by:



Mr Daniel Murtas
Principal



Mr Josh Kelly
Business Manager



Please keep pages 1-4 for your information & record, and return completed pages 5-8 to the Finance Office.

iPad Purchase Program Agreement

Student Agreement

- I am allowed to take my iPad home and I will bring the device back to school every day.
- I will charge the device every night so that it is ready for use at school.
- I will not look for any information that is against the law, dangerous or offensive. If I accidentally come across something that is against the law, dangerous or offensive, I will clear my screen and advise the teacher.
- I understand that my parents/guardians and I need to report to the School if the device is lost or stolen.
- I understand that my parents/guardians will be asked to pay if the device is lost, stolen or damaged according to costs in the information provided.
- I will care for the device when it is at home and school.

Student Name: _____ Year Level: _____

Student's Signature: _____ Date: _____

Parent / Carer Agreement

- I give permission for my child to use a school device for use at home and school.
- I understand that they need to bring the device to school every day.
- I understand that they will need to charge the device every night so that it is ready for use at school.
- I understand that if I fail to comply with the payment schedule, my child may be restricted from using the allocated device (lost mode enabled) which could result in loss of content.
- I understand that I need to report to the School if the device is damaged, lost or stolen.
- I understand that I will be asked to pay if the device is lost, stolen or damaged according to costs in the information provided.
- I will assist my child in caring for the device when it is at home.

Parent/Guardian Name: _____ Phone: _____

Parent/Guardian Signature: _____ Date: _____

Address: _____

*Please complete and sign this agreement (pages 5 - 8), take a copy and return the original to the school.
Prior to devices being released, the attached EQ11 form is required to be signed by the student and parent/guardian.*



iPad Purchase Program Agreement

Yes, I have read and understand the conditions for membership of the school's iPad program, including:

- that full payment of \$820.00 is required upfront, prior to receiving the iPad bundle.
- if my student who currently attends Ormeau Woods SHS wants to join the program, that there must be no other outstanding invoices, to be eligible.
- that the Student Resource Scheme (SRS) and other invoices must be paid in full by the due date(s), or an approved payment plan is in place, to remain in the iPad program. It is my responsibility as the parent to contact the school regarding payment plan options if required.
- should the student leave Ormeau Woods SHS within the Agreement time, the iPad Private Treaty needs to be paid in full.
- the finance status on the SRS and iPad invoices are checked regularly, and if not up to date IT may enable lost mode/lock the device to prompt payment, which can result in the loss of data.
- I need to report to the School if the device is damaged, and that damaged devices are to be repaired through AppleCare insurance at the school (Each incident is subject to an excess fee), and any third-party repairs will void this warranty.

Payment

The iPad Purchase Program is \$820 (incl. GST), and will be invoiced for this amount upon return of completed agreement paperwork. Full payment of the \$820 is to be made up front.

The Private Treaty payment of \$5 (incl GST) will be invoiced and paid in final year of program for ownership to be transferred.

Please refer to page 2 of this document or the school website, for accepted methods of payment – Bpoint preferred.

| | | | |
|---------------------------|--|-------------------------|--|
| Student Name: | | 2025 Year Level: | |
| Parent/Carer Name: | | Phone: | |
| Signature: | | Date: | |



EQ11 – External Request for Equipment Hire (1/2)

* Please complete / Required Fields

| * DETAILS OF REQUISITIONER / PERSON TO WHOM EQUIPMENT IS ON LOAN | | |
|--|----------------|-------------------|
| Student Name: | Address | Telephone: |
| Organisation Name: <i>Ormeau Woods State High School</i> | | |
| Year Level (2025): | | |
| Location and Use of Equipment (if different from above): <i>Home / School</i> | | |
| Reason for Request: <i>School Studies</i> | | |
| Office use only - Repair History | | |

| DETAILS OF EQUIPMENT ON LOAN <i>(IT department to complete)</i> | | | |
|---|----------------|---------------------------------|-----------------------|
| Description / Type: | iPad | Brand: | Apple |
| iPad Serial Number | | Asset Number | |
| Pencil Serial Number | | | |
| Accessories: (if applicable) | | | |
| Commencement loan date: | / /2025 | Expected date of return: | Date returned: |
| Officer receiving returned equipment | Name: | | Signature: |

| * INDEMNITY |
|--|
| <p>Fair wear and tear excepted, and for the duration of this transfer, I/we agree to indemnify Education Queensland against loss or damage from any cause whatsoever, to the equipment detailed herein and, in the event of damage to restore and deliver such equipment to Education Queensland, in the condition in which it was received, or to replace the damaged equipment with other equipment of equivalent functionality.</p> <p>Parent/Guardian Signature _____ Date ___/___/___</p> |

| APPROVAL FOR LOAN | | | |
|--|---------------------|---------------------|------------------|
| <p>I authorise the loan of the equipment to the parent/guardian for, and on behalf of, the student. (Cross out "to the parent/guardian and onstudent" if equipment is not being loaned to a student.)</p> <p>Signature of School Approving Officer:</p> | | | |
| <table border="1"> <tr> <td>Name:</td> <td>Designation:</td> <td>Date: / /</td> </tr> </table> | Name: | Designation: | Date: / / |
| Name: | Designation: | Date: / / | |



EQ11 – External Request for Equipment Hire (2/2)

* Please complete / Required Fields

LOAN AGREEMENT

To be completed when school-purchased ICT equipment is on loan to students for use outside the school premises.

Note:

- A new loan agreement form should be signed each time equipment is loaned and prior to commencement of the loan;
- This form and the loan agreement should be held in the students' records.

* ACKNOWLEDGEMENT

The equipment described at all times remains the property of the Department of Education, Training and the Arts and is issued on loan to the parent/guardian for the benefit of the student subject to the following conditions:

- The equipment should be used only by the student to whom it is lent and by no other person.
- The student and their parent/guardian has read and understood the school's behaviour and educational requirements (attached).
- Every care and attention should be given to the equipment during the period of loan and the student fully complies with the school's behaviour and educational requirements when the student is using the equipment.
- Symantec Antivirus software is installed and maintained on the machine and the student will ensure the equipment is scanned for viruses after home use and prior to re-connection to the departmental network.
- The equipment is returnable upon demand from the school at any time for inspection, repair, adjustment or for any other cause. Loss or damage of any equipment on loan must be immediately reported to the school.
- If, in the opinion of the school teacher or staff member, the student is not meeting the school's behaviour and educational requirements with the equipment, this equipment loan may be terminated.
- Equipment must be returned by the student to the school by the date specified in this loan agreement or, if this agreement is terminated earlier than the date specified as the date of equipment return, then the date of the termination of this loan agreement.

* LOAN AGREEMENT APPROVAL

I have been provided with a copy of the school's behaviour and educational requirements regarding the student's use of the equipment and I have read and understood its terms. In consideration of the student having the benefit of the equipment, I accept the loan of the equipment on the terms described above and I agree to supervise the student's use of the equipment to ensure the terms of this loan agreement are complied with and agree to be personally responsible for the failure of the student to comply with the terms of this loan agreement.

Parent/Guardian Signature _____

Name: _____ Date ____/____/____

I have read and understood the above terms. I have been provided with a copy of the school's behaviour and educational requirements regarding my use of the equipment and I have read and understood its terms. I acknowledge my responsibility to use the equipment in accordance with the above terms.

Student Signature _____

Name: _____ Date ____/____/____