

# Student Responsibilities



Students are required to demonstrate their knowledge and application of the Information and communication technology acceptable use policy (ICT acceptable use policy) by:

- Reading and signing the policy prior to using equipment and resources.
- Always using their own device and login.
- Virus checking all 'outside' disks before use.
- Reporting any damage, errors or faults with ICT resources to their teacher or IT department immediately.
- Report accidental access to controversial, inappropriate or offensive material to their teacher.
- Use their own print account and gaining teacher permission before printing any material.
- Appropriate use of device.

Students are not permitted to:

- Access, copy or distribute any material that is controversial, inappropriate, obscene or offensive.
- Download or install any software that violates copyright, intellectual property or licensing laws.
- Send, transfer or create viruses.
- Access streaming media such as sounds, music, videos and games without teacher consent.
- Access the control panel, system configuration, or make any changes to settings, passwords (other than their own).
- Directly or indirectly access drives other than those allocated to them.
- Seek access to files or messages intended for, or belonging to, others.
- Directly or indirectly move, delete or modify any files (other than those in their personal drive).
- Be involved with electronic or physical vandalism, harassment or bullying.
- Use, manipulate or transmit photos of members of students or staff without their (and their teachers) prior approval.
- Reveal their full name, personal address, phone number, or those of other students or staff in any electronic communications.