Linking Learning with Life

ORMEAU WOODS State High School

ICT
Acceptable Use Agreement

Information and Communication Technologies (ICT) includes computers, handheld devices (iPads), printers, digital cameras, Internet and email facilities, and other associated electronic and mechanical hardware and software.

I _____ understand that the use of ICT resources at Ormeau Woods State High School is a privilege, which involves the acceptance of certain responsibilities. I understand and agree to the following:

In using ICT resources appropriately:

I am not permitted to:

- Access, copy or distribute any material (digital or physical) that is deemed by the school to be controversial, inappropriate, obscene or offensive.
- Access, copy or distribute any material (digital or physical) that uses the school name, logo, associated branding or copyright material in a manner that is deemed by the school to be controversial, inappropriate, obscene or offensive.
- Download, install or transfer any software that violates copyright, intellectual property or licensing laws (this includes iOS/iPadOS Beta Updates on School iPads and Student BYOD iPads).
- Using the MIS system or school computers to send, create, or distribute computer viruses or malware.
- Access the Control Panel, System Configuration, or make any changes to settings, passwords (other than my own) on school owned devices.
- Directly or indirectly access school network drives other than those allocated to me.
- Seek access to files or email messages intended for, or belonging to, others.
- Directly or indirectly move, delete or modify any saved files (other than those in my personal drives – this includes removing apps on another students BYOD iPad).
- Use a school or BYO device to be involved with electronic harassment, cyber bullying or electronic vandalism (including the tampering of another student's school or personal data).
- Proceed with any physical vandalism of school ICT devices or another student's device
- Capture, manipulate or transmit photos of members of staff or students without their prior approval.
- Reveal their full name, personal address, phone number, or those of other students or staff in any electronic communications.
- Use any login other than their own.
- Seeking to play/install games on School Devices and Desktop Computers at any time – this includes playing games on any BYOD Student iPads, School iPads, or Computers during class time.
- Seek to access any blocked applications or websites by bypassing the School Proxy Filtering system (this includes attempting to access or use VPNs or personal 4G/5G mobile hotspots).
- Use School Wi-Fi or Internet for any other purpose except for education (this includes watching or streaming entertainment such as YouTube for personal use).

Students are required to demonstrate their knowledge and application of this Acceptable Use Agreement by:

- Reading and signing this policy prior to using any ICT resources or equipment.
- Always using their own device and login when accessing ICT resources such as School Devices, Desktop Computers, email, and printing accounts.
- Reporting any damage, errors or faults with ICT resources to their teacher or the IT Department immediately.
- Reporting any accidental access to controversial, inappropriate or offensive material to their teacher or relevant Student Advisor/Head of House/Deputy Principal.
- Using school and/or personal BYO devices appropriately for education and learning.

Teachers, parents and officials have the right to access and inspect the contents of student files and emails at any time. Random audits of student files will be carried out regularly by ICT Network Administrators, and students found to be violating this policy or any law will receive the appropriate consequences in line with the Student Code of Conduct.

I accept that breaching this agreement will result in me losing access to ICT resources temporarily or permanently, depending on the seriousness of the offence. For serious matters, disciplinary action by the Administration will be taken.

_____ _____

Student signature Date

Parents/Guardians

I have read the above agreement, and I;

1. I give permission for my child to access, produce and communicate information on the internet,
2. Understand that my child's computer files, internet and email usage may be randomly audited by ICT Network Administrators.

Parent/Guardian signature Date

_____ _____

Parent signature Date